

CyprusMove.com

RELOCATION MANAGEMENT

CyprusMoveProperty.ai  
PROPERTY PROMOTION & SUPPORT SERVICES

# Agent Partner Programme

Introduce clients who plan to relocate, rent or buy in Cyprus and share in the income generated from qualifying business.

PARTNER BROCHURE AND STANDARD AGREEMENT



# Two connected services. One partner relationship.

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## CyprusMove.com

### Relocation management

Clients receive practical support as they plan their move, arrange essential services and settle in Cyprus.



### Property discovery and promotion

Clients can explore property opportunities across Cyprus, while CyprusMove coordinates introductions with appointed property partners.

**The agent introduces the client. CyprusMove manages the service journey and records qualifying outcomes.**



INTERNATIONAL PARTNER NETWORK

## Who the programme suits

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### Built for trusted introducers

The programme suits consultants and business networks with clients considering a move to Cyprus or a Cyprus property purchase.

Partners may operate as a company or as an individual, subject to the agreement and local legal requirements.

# Income from qualifying client outcomes

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## 01 Relocation management

15% of the net profit generated from qualifying CyprusMove relocation management services.

## 02 Long-term property rental

15% of the net commission CyprusMove receives from an appointed partner for a qualifying rental of at least 12 months.

## 03 Completed property purchase

50% of the net commission CyprusMove receives from an appointed real estate or development partner for a qualifying sale.

# A wider property conversation

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## Give clients more ways to explore Cyprus

The property platform brings together homes, investment property and development opportunities from appointed partners.

Your client can consider options across multiple Cyprus districts while CyprusMove coordinates the relevant introductions.





CYPRUSMOVE.COM

## Support beyond the property search

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### A joined-up client experience

CyprusMove supports clients who are relocating as well as those buying for investment. A dedicated team helps coordinate the wider move and works with relevant professional and property partners.

That gives agents a credible service to recommend, not simply a property listing.

# How a referral becomes qualifying business

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- |           |                            |                                                                                                 |
|-----------|----------------------------|-------------------------------------------------------------------------------------------------|
| <b>01</b> | <b>Register the client</b> | Submit the client's details before they contact CyprusMove directly.                            |
| <b>02</b> | <b>Validation</b>          | CyprusMove checks that the person is not an existing client or a prior direct enquiry.          |
| <b>03</b> | <b>Client support</b>      | CyprusMove manages the relevant relocation or property introduction process.                    |
| <b>04</b> | <b>Qualifying outcome</b>  | A completed service, rental or sale generates income that meets the agreement conditions.       |
| <b>05</b> | <b>Invoice and payment</b> | The agent invoices the agreed amount after CyprusMove confirms receipt of the qualifying funds. |

# Payment follows receipt of qualifying income

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**CyprusMove pays an agreed consultancy fee within 30 days of receiving a valid invoice, once the relevant client payment or partner commission has cleared in full.**

## **01** Relocation services

The client may pay over several monthly subscriptions. The source agreement notes that full payment can take around six months.

## **02** Property rental

Timing depends on the appointed partner agreement and normally follows the tenant's deposit and first month's rent.

## **03** Property sale

Payment timing depends on whether the property is a resale or new development and when CyprusMove receives its commission.

**CyprusMove.com**

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# Join the CyprusMove agent network

Start with a conversation about your market,  
your client base and the countries you serve.

**[sales@cyprusmove.com](mailto:sales@cyprusmove.com)**

[cyprusmove.com](https://cyprusmove.com)

[cyprusmoveproperty.ai](https://cyprusmoveproperty.ai)



STANDARD AGENT AGREEMENT

# Commercial terms and conditions

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The following pages set out the proposed agreement between CyprusMove Limited and the agent partner. Complete the party details and obtain independent legal advice before signing.

DRAFT FOR COMPLETION

# Parties and agreement period

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## **A** CyprusMove Limited

A private company incorporated in the United Kingdom, company number 16541237, registered office: 3rd Floor, 45 Albemarle Street, London W1S 4JL, United Kingdom.

## **B** Agent company or individual

Company or individual name: \_\_\_\_\_

Registration or ID number: \_\_\_\_\_

Country and address: \_\_\_\_\_

**Start date:** \_\_\_\_\_ **End date:** \_\_\_\_\_

The parties may extend the period by mutual written consent. Either party may end the agreement on one month's notice, subject to the termination terms.

# Purpose of the partnership

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## 01 CyprusMove's role

CyprusMove provides relocation management and property promotion services. It works with appointed registered real estate agents and developers to promote Cyprus property to clients, including people based outside Cyprus.

## 02 The agent's role

The agent wishes to provide consultancy, marketing and related support and to introduce prospective clients who plan to relocate, rent or invest in Cyprus property.

## 03 Shared intention

The parties agree to work together under these commercial terms. Each remains responsible for its own legal, regulatory and tax obligations.

# Agent responsibilities

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## 01 Promotion and consultation

The agent will promote CyprusMove services and provide consultation for introduced clients who wish to relocate to Cyprus, rent a property or invest in property.

## 02 Client communication

The agent will act as an introducer and mediator and, where required, assist with consultation or translation in communications concerning the introduced client.

## 03 Lawful conduct

The agent must use only information it owns or has a lawful right to use and must comply with the laws and regulations that apply in its country of operation.

# Qualifying transactions

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## 01 Relocation management

CyprusMove receives client revenue for relocation management services delivered to the introduced client.

## 02 Long-term rental

The client completes a rental of at least 12 months through a CyprusMove appointed partner, and that partner recognises the transaction as commission qualifying for CyprusMove.

## 03 Property sale

The client completes a property purchase after CyprusMove introduces the client to an appointed real estate or development partner, and that partner recognises the introduction as commission qualifying for CyprusMove.

# Consultancy fee rates

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**15%**

**Relocation services**

of the net profit generated  
by the qualifying client  
engagement

**15%**

**Long-term rental**

of the net commission  
CyprusMove receives  
from its appointed partner

**50%**

**Property sale**

of the net commission  
CyprusMove receives  
from its appointed partner

**‘Net’ means after applicable expenses, as determined under the agreement and confirmed before invoicing.**

# Conditions before a fee becomes payable

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## 01 Funds received in full

CyprusMove must first receive the full client payment for relocation services or the full commission due from the appointed property partner.

## 02 Valid invoice

The agent must issue a valid invoice for the agreed sum. CyprusMove and the agent must discuss and agree the amount before CyprusMove accepts the invoice.

## 03 Thirty-day term

CyprusMove will pay within 30 days after receipt of the valid invoice, provided the qualifying income has cleared and every relevant condition has been met.

# Client registration and validation

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**The agent must register the client with CyprusMove before the client contacts CyprusMove directly.**

## **01** Required information

Provide the client's name and any additional information reasonably required to identify and support the referral.

## **02** CyprusMove review

CyprusMove may accept the registration when the person is not already a client and had not contacted CyprusMove before the agent's introduction.

## **03** Informal referrals

If a client mentions the agent by email or telephone, CyprusMove will contact the agent to establish the background and decide whether the referral qualifies.

# Indicative payment timing

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## 01 Relocation management

Client subscriptions may run over several months. The source agreement says full payment typically takes around six months.

## 02 Rental transaction

Commission commonly becomes payable to CyprusMove after the client pays the deposit and first month's rent, but the appointed partner agreement controls the timing.

## 03 Resale transaction

The appointed partner must receive its sale invoice in full before CyprusMove's commission falls due. A further 30-day partner payment term may apply.

New development timing depends on the reservation fee, the required property payment threshold and the appointed partner agreement. That threshold is commonly 30%, 40% or 50% of the property price.

# Invoicing, tax and settlement

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## 01 Agreed compensation

CyprusMove will pay the marketing or consultancy fee only in accordance with the conditions and commission structure in this agreement.

## 02 Payment account

CyprusMove will pay only to the account details that the agent provides and the parties agree in advance. CyprusMove will not pay a third party.

## 03 Tax responsibility

The agent remains responsible for its own taxes in its country of tax residence.

## 04 Full settlement

Payment of the agreed compensation constitutes full and final settlement for the relevant services.

# Confidentiality

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## 01 Continuing duty

Each party must keep the other party's confidential business information and trade secrets confidential during and after the agreement.

## 02 Permitted disclosure

Disclosure is allowed with prior written consent, when law or a competent regulator requires it, or to professional advisers who must preserve confidentiality.

## 03 Public information

The obligation does not cover information already lawfully in the public domain or information that later becomes public without a breach of confidence.

## 04 No time limit

The confidentiality restrictions continue after termination without a time limit.

# Warranties and lawful information use

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**Each party confirms, as at the agreement date, that it has authority to enter the agreement and that no judicial or other process prevents it from performing the contemplated transactions.**

## **01**    **Status**

Each party warrants that it is solvent and will meet its applicable tax obligations.

## **02**    **Relevant convictions and liabilities**

Each party gives the representations stated in the source agreement concerning relevant criminal convictions and liabilities that could affect the cooperation.

## **03**    **Information rights**

The agent must not use information obtained unlawfully or without sufficient rights. The agent indemnifies CyprusMove against resulting loss or damage.

# Termination, assignment and notices

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## 01 Ordinary notice

The introductory section allows either party to terminate the agreement on one month's notice.

## 02 Breach

An obligation under the agreement may cease when one party gives written notice after the other party breaches the terms and conditions.

## 03 Assignment

Neither party may assign or transfer its rights, benefits or obligations under the agreement.

## 04 Formal notices

Notices must be in writing and delivered by hand or post to the stated address or a replacement address notified in writing. The agreement defines when postal notice takes effect.

# General legal terms

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## 01 Entire agreement

This document contains the parties' entire understanding and replaces earlier written or oral agreements concerning its subject matter.

## 02 Binding effect and breach

The essential terms bind the parties and their permitted successors and assigns. A party in breach may be liable for resulting damages, without prejudice to other remedies.

## 03 Governing law

The agreement states that United Kingdom law governs it and that the courts of the United Kingdom have exclusive jurisdiction over related claims and disputes.

## 04 Counterparts and language

The parties execute two English-language copies, one for each party.

# Worked examples: services and rental

## RELOCATION MANAGEMENT

Client fee €2,400

Net revenue after applicable expenses €2,000

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Agent fee: 15% **€300**

## LONG-TERM RENTAL

First month's rent €2,000

Illustrative net commission to CyprusMove €1,000

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Agent fee: 15% **€150**

**Examples are illustrative. Actual net revenue, qualifying status and payment timing follow the signed agreement.**

# Worked examples: property purchase

## NEW PROPERTY

Property price excluding VAT and extras **€750,000**

Illustrative commission to CyprusMove at 10% **€75,000**

**Agent fee: 50%** **€37,500**

## RESALE PROPERTY

Property price **€500,000**

Illustrative CyprusMove share of sale commission **€12,500**

**Agent fee: 50%** **€6,250**

**Rates received by CyprusMove vary by appointed partner and transaction. These examples do not guarantee earnings.**

# Agreement execution

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Agreement date

\_\_\_\_\_

FOR CYPRUSMOVE LIMITED

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness 1: \_\_\_\_\_

FOR THE AGENT PARTNER

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness 2: \_\_\_\_\_